

GOVERNMENT OF KARNATAKA

NOTIFICATION

No.DPAR 30 SAT 91, Bangalore, dated 24th July 1992

In exercise of the powers conferred by section-12, sub-section (2) of section-13 read with section-36 of the Administrative Tribunal Act, 1985 (Central Act-13 of 1985) the Government of Karnataka hereby makes the following rules, namely :-

1. **Title and Commencement** - (1) These rules may be called the Karnataka Administrative Tribunal (Condition of Service etc.) Rules, 1992.

(2) They shall come into force from the date of their publication in the Official Gazette.

(2) **Definition:** In these Rules, unless the context otherwise requires.-

(a) "Act" means the Administrative Tribunals Act, 1985 (Central Act-13 of 1985).

(b) "Chairman" means the Chairman of the Karnataka Administrative Tribunal;

(c) "Member" means a member (whether Judicial of Administrative of the Karnataka Administrative Tribunal and includes the Chairman and the Vice-Chairman);

(d) "Registrar" means the Registrar of the Karnataka Administrative Tribunal;

(e) "Schedule" means a Schedule appended to these Rules;

(f) "Tribunal" means the Karnataka Administrative Tribunal established under sub-section (2) of section-4 of the Administrative Tribunal Act, 1985.

3. Appointing Authority:- All appointments to the staff of the Tribunal shall be made by the Chairman or such other member or officer of the Tribunal as the Government, may, by special or general order direct.

4. Nature and categories etc. of officers and employees of the Tribunal:- The staff of the Tribunal shall consist of the categories of posts specified in column 2 of the Schedule and the number and scale of pay of those categories of posts shall be as specified in the corresponding entries in columns-3, 4 and 5 of the said schedule.

5. Conditions of Service:- In respect of all matters regarding the conditions of service of the staff of the Tribunal for which no provision has been made in these rules, the rules and orders for the time being in force and applicable to Government servants holding similar posts in the Government of Karnataka shall regulate the conditions of service of the staff of the Tribunal.

6. Disciplinary Authority:- The Chairman shall be the disciplinary authority for the staff of the Tribunal.

7. Appeal and review:- No appeal shall lie against the orders of the Chairman passed under these rules, but he may review any order passed by him under this rule.

8. Application of other rules:- The provisions of the Karnataka State Civil Services (General Recruitment) Rules, 1977, the Karnataka Government Servants (Probation) Rules, 1977, the Karnataka Civil Services Rules, 1977 and all other rules for the time being regulating the conditions of service of Government servants made or deemed to have been made under the provisions of Karnataka State Civil Services Act, 1978 (Karnataka Act 14 of 1990) shall, subject to the provision of these rules, be applicable to persons appointed under these Rules.

SCHEDULE

| Sl. No | Category of Posts | Number of Posts | | Scale of Pay |
|--------------------|-----------------------------------------|-----------------|-----------|--------------|
| | | Permanent | Temporary | |
| II. Group-A | | | | |
| 1. | Registrar | 1 | ... | 4550-5600 |
| 2. | Deputy Registrars | 2 | ... | 3650-4550 |
| 3. | Assistant Registrars | 3 | ... | 2200-4070 |
| II. Group-B | | | | |
| 4. | Section Officer | 6 | ... | 1900-3650 |
| 5. | Court Officers | 6 | ... | 1900-3650 |
| 6. | Personal Secretary cum Judgment Writers | 6 | ... | 1900-3650 |
| 7. | Personal Secretary to Registrar | 1 | ... | 1900-3650 |
| II. Group-C | | | | |
| 8. | Senior Assistant | 7 | ... | 1600-2990 |
| 8a. | Junior Judgment Writers | 3 | ... | 1600-2990 |

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| 9. | Fair Copying Superintendent cum Examiner | 1 | ... | 1600-2990 |
| 10. | Accounts Superintendent | 1 | ... | 1600-2990 |
| 11. | Security Officer | 1 | ... | 1600-2990 |
| 12. | Assistant | 25 | ... | 1280-2450 |
| 13. | Record Keeper | 1 | ... | 1280-2450 |
| 14. | Librarian | 1 | ... | 1280-2450 |
| 15. | Stenographers | 11 | ... | 1280-2450 |
| 16. | Accountants | 2 | ... | 1280-2450 |
| 17. | Senior Security Guards | 3 | ... | 1040-1900 |
| 18. | Senior Drivers | 2 | ... | 1040-1900 |
| 19. | Junior Assistants | 25 | ... | 960-1760 |
| 20. | Supervisor | 1 | ... | 960-1760 |
| 21. | Receptionist-cum Telephone Exchange Operators | 2 | ... | 960-1760 |
| 22. | Typists | 16 | ... | 960-1760 |
| 23. | Junior Security Guards | 10 | ... | 960-1760 |
| 24. | Drivers | 7 | ... | 870-1600 |
| II. Group-D | | | | |
| 25. | Jamedars | 7 | ... | 810-1310 |
| 26. | Mutchies | 2 | ... | 810-1310 |
| 27. | Attendars | 8 | ... | 810-1310 |
| 28. | Dufferbunds | 2 | ... | 810-1310 |
| 29. | Van Cleaners | 1 | ... | 810-1310 |
| 30. | Dalayaths | 64 | ... | 780-1040 |
| 31. | Despatch Riders | 2 | ... | 780-1040 |

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| 32. | Watchman | 6 | ... | 780-1040 |
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By Order and in the name of the Governor of Karnataka,

MOTIRAM PAWAR,
Under Secretary to Government-2,
Dept. of Personal and Admnv. Reforms
(Service Rules)

NOTIFICATION

No.DPAR 30 SAT 91, Bangalore, dated 24th July 1992

In exercise of the powers conferred by section-12, read with section-36 of the Administrative Tribunal Act, 1985 (Central Act-13 of 1985) the Government of Karnataka hereby makes the following rules, namely :-

1. **Title and Commencement** - (1) These rules may be called the Karnataka Administrative Tribunal (Financial and Administrative Powers) Rules, 1992.

2. Definition:- In these rules, unless the context publication in the official Gazette.

(a) "Act" means the Administrative Tribunals Act, 1985 (Central Act 13 of 1985).

(b) "Chairman" means the Chairman of the Karnataka Administrative Tribunal;

(c) "Tribunal" means the Karnataka Administrative Tribunal established under sub-section (2) of section 4 of the Administrative Tribunal Act, 1985.

(a) Powers to create temporary Group-C and Group-D posts carrying scales of pay, the maximum of which do not exceed Rs.2,450 for a period of not exceeding one year;

(b) full powers to incur non-recurring expenditure on contingencies and purchase of stores other than works purchase of books and local purchase of stationery;

(c) powers to make local purchase of stationery upto Rs.10,000 per annum;

(d) full powers of remission, disallowance by audit and writing off over payments made to the staff of the Tribunal subject to the fulfillment of the conditions laid down in the Karnataka Finance Code in that behalf;

(f) Powers to write off irrecoverable losses of stores, money and advances and depreciation in value of furniture upto Rs.10,000 in each case subject to a maximum of Rs.1,00,000 per annum;

(g) full powers of re-appropriation in respect of funds within the budget allotment subject to the provision contained in paras 272 and 273 of the Karnataka Budget Manual, 1975 (Vol. I).

(2) The powers under this rule shall be exercised, subject to availability of funds by valid appropriation or re-appropriation from within the sanctioned budget allotment and to the general and procedural directions contained in the Karnataka Financial Code, Manual of Contingent

Expenditure, and other existing rules or orders or those which may be issued in future.

By Order and in the name of the Governor of Karnataka,

MOTIRAM PAWAR,
Under Secretary to Government-2,
Dept. of Personal and Admnv. Reforms
(Service Rules)

KARNATAKA GAZETTE**PART-IV-SECTION 20(i), BANGALORE, THURSDAY, JUNE 3RD 1993****NO.DPAR 12 SR 92, BANGALORE, DATED 31ST MAY 1993**

Whereas the draft of the Karnataka Administrative Tribunal (Recruitment) Rules, 1993 which the Government of Karnataka proposes to make was published vide Government Notification No. DPAR 30 SAT 91 dated 24th July 1992 in Part – IV Section 2C (1) of the Karnataka Gazette (Extraordinary) dated 23rd September 1992 as required by sub-section (2) of Section 3 of the Karnataka Civil Services Act, 1978 (Karnataka Act 14 of 1990) inviting objections and suggestions from all persons likely to be affected thereby within thirty days from the date of its publication in the Official Gazette.

And whereas the said Gazette was made available to the public on 23rd September 1992.

And whereas objections and suggestions received within the period specified above have been considered:

Now, therefore, in exercise of the powers conferred by sub-section(1) of Section-3 read with section-8 of the Karnataka State Civil Services Act, 1978 (Karnataka Act-14 of 1990), the Government of Karnataka hereby makes the following rules, namely:

1. **TITLE AND COMMENCEMENT:** (1) These rules may be called the Karnataka Administrative Tribunal (Recruitment) Rules, 1993.

(2) They shall come into force from the date of their publication in the Official Gazette.

(3) **METHOD OF RECRUITMENT QUALIFICATION ETC:** In respect of each category of posts specified in column (1) of the Schedule the method of Recruitment and the minimum qualification, if any, shall be as specified in the corresponding entries in column (2) and (3) there of.

3. **REPEAL AND SAVINGS:** The Karnataka Administrative Tribunal Service (Recruitment) Rules, 1986 is hereby repealed:

Provided that anything done or any action taken under the said Rules, shall be deemed to have been done or taken under these rules.

SCHEDULE

| CATEGORY OF POSTS | METHOD OF RECRUITMENT | MINIMUM QUALIFICATION |
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| 1 | 2 | 3 |
| REGISTRAR | <p>By Deputation of an Officer in the Cadre of District Judge of the Karnataka Judicial Service</p> <p style="text-align: center;">OR</p> <p>By Promotion from the Cadre of Deputy Registrars</p> <p>(Substituted vide Notification No.DPAR 8 SAT 2007, dated 15.10.2007).</p> | <p style="text-align: center;"><u>FOR PROMOTION:</u></p> <p>(i) Must be holder of a Bachelor degree in law and</p> <p>(ii) Must have put in a service of not less than seven years in the Cadre of Deputy Registrar.</p> <p>Provided that if persons who have put in a service of not less than seven years in the Cadre of Deputy Registrar</p> |

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| | | are not available persons who have put in a service of not less than five years in the said Cadre may be considered for promotion. |
| DEPUTY REGISTRAR | By Deputation of an Officer in the Cadre of Civil Judge of Karnataka Judicial Service OR By Promotion from the Cadre of Assistant Registrars | <u>FOR PROMOTION:</u> (i) Must have put in a service of not less than five years as Assistant Registrar. |
| ASSISTANT REGISTRAR (RS.7,400 – 13,120) | By Promotion from the Cadre of Section Officers, Court Officers, Personal Secretary – Cum – Judgment Writers in the ratio of 2:1:2, every first and second vacancies be filled by promotion from the cadre of Section Officer, third vacancy be filled by promotion from the cadre of Court Officer and fourth and fifth vacancies be filled by promotion from the cadres of Personal Secretary-cum-Judgment Writer. If no suitable candidate is available for promotion, then by deputation of an officer in the Cadre of Civil Judge (Junior Division) from the Karnataka Judicial Service. | <u>FOR PROMOTION:</u> (i) Must have put in a service of not less than five years in any of the Cadres specified in Column-2. (ii) Provided that if persons who have put in a service of not less than five years are not available, persons who have put in a service of not less than three years in the Cadres specified in Column - 2 may be considered for promotion. |

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| | (Substituted vide Notification No. DPAR 19 SAT 2020, dated 30.01.2021). | |
| SECTION OFFICER | By Promotion from the Cadre of Senior Assistants. | <p><u>FOR PROMOTION:</u></p> <p>Must have put in a service of not less than five years in the Cadre of Senior Assistant. Provided that if persons who have put in minimum service of five years are not available, persons who have put in three years of service in the Cadre specified in Column-2 may be considered for promotion.</p> |
| COURT OFFICER | By promotion from the Cadre of Senior Assistants. | <p><u>FOR PROMOTION:</u></p> <p>(i) Must be holder of a Degree in Law</p> <p>(2) Must have put in service of not less than five years in the Cadre of Senior Assistant.</p> <p>(3) Provided that if persons who have put a minimum service of five years are not available, persons who have put in three years of service in the Cadre specified in Column-2 may be considered</p> |

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| | | for promotion. |
| PERSONAL SECRETARY CUM JUDGMENT WRITER (RS.6,000 – 11,200) | By Promotion from the Cadre of Junior Judgment Writers. (Substituted vide Notification No.DPAR 6 SAT 2006 dated 25.11.2006). | <u>FOR PROMOTION:</u> Must have put in a service of not less than five years in the Cadre of Junior Judgment Writers. Provided that if persons who have put in a service of five years are not available, persons who have put in three years of service in the Cadre of Junior Judgment Writers may be considered for promotion. |
| PERSONAL SECRETARY TO REGISTRAR (RS.6,000 – 11,200) | By posting of a personal secretary Cum Judgment Writer. (Substituted vide Notification No. DPAR 6 SAT 2006 dated 25.11.2006). | |
| JUNIOR JUDGEMENT WRITER | By Promotion from the Cadre of Stenographers | <u>FOR PROMOTION:</u> Must have put in a service of not less than five years in the Cadre of Stenographers. Provided that if persons who have put in service of not less than five years are not available, persons who have put in a service of not less than three years in the Cadre |

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| | | of Stenographers may be considered for promotion. (Substituted vide Notification No. DPAR 6 SAT 2006 dated 25.11.2006). |
| SENIOR ASSISTANT | By Promotion from the Cadre of Assistants | <u>FOR PROMOTION:</u> (1) Must have put in a service of not less than five years in the Cadre of Assistants. (2) Provided that if persons who have put in a minimum service of five years are not available, persons who have put in three years of service in the Cadre specified in Column No.2 may be considered for promotion. |
| FAIR COPYING SUPERINTENDENT CUM EXAMINER | By posting of a Senior Assistant. | |
| ACCOUNTS SUPERINTENDENT | By Deputation of an officer of an equivalent grade from the State Accounts Department. | |
| SECURITY OFFICER | By Deputation of an Officer in the Cadre of Sub-Inspector of Police from the Karnataka State Police Department. | |
| ASSISTANT | Fifty percent by direct recruitment in accordance with the Karnataka Civil Services (Recruitment to Ministerial | <u>FOR DIRECT RECRUITMENT:</u> Must possess a Degree from an University Established by Law in India. |

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| | <p>Posts) Rules, 1978.</p> <p>AND</p> <p>Fifty percent by promotion from the Cadre of Junior Assistants.</p> | <p><u>FOR PROMOTION:</u></p> <p>(1) Must have put in service of not less than five years in the Cadre of Junior Assistants.</p> <p>(2) Provided that if persons who have put in a minimum service of five years are not available, persons who have put in three years of service in the Cadre of Junior Assistants may be considered for promotion.</p> |
| RECORD KEEPER | By posting of an Assistant. | |
| LIBRARIAN | By Deputation of an Official of equivalent grade from State Library. | |
| STENOGRAPHER (Rs.4,150 – 7,800) | <p>Fifty percent by Direct recruitment and fifty percent by promotion from the Cadre of Typists and Junior Assistants on the basis of combined seniority, seniority being determined on the basis of length of service in the respective Cadre. Seniority interse among persons in a Cadre being maintained. If no suitable person is available for promotion, by direct recruitment.</p> | <p><u>FOR DIRECT RECRUITMENT:</u></p> <p>Notwithstanding anything contained in the Karnataka Civil Services (Recruitment to the post of Stenographers and Typists) Rules, 1983.</p> <p>(a) Must have passed, S.S.L.C. or equivalent examination; and</p> <p>(b) Must have passed Senior Typewriting and Senior Shorthand Examination in English and Kannada conducted by the Karnataka</p> |

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| | <p>Notwithstanding anything contained in the Karnataka Civil Services (Recruitment to the post of Stenographers and Typists) Rules, 1983, direct recruitment shall be made by the selection Authority. The Selection Authority shall consist of the following namely:</p> <p>Registrar, Karnataka Administrative Tribunal – Chairman</p> <p>Deputy Registrar (ADMN) KAT – Member</p> <p>A Nominee of the Principal Secretary/Secretary to Government, Social Welfare Department, not below the rank of Deputy Secretary to Government – Member</p> <p>The Selection Authority shall advertise the vacancies in the Official Gazette specifying the number of vacancies to be filled, the form of application and fee to be paid and manner of payment of fee, and the classification of posts in accordance with the reservation</p> | <p>Secondary Education and Examination Board or must possess a Diploma in Secretarial Practice in English and Kannada granted by the Board of Technical Education in Karnataka or possess an equivalent qualification.</p> <p><u>FOR PROMOTION:</u></p> <p>(1) Must have passed Senior Typewriting and Senior Shorthand Examination in English and Kannada conducted by the Karnataka Secondary Education and Examination Board or a Diploma in Secretarial practice in English and Kannada granted by the Board of Technical Education in Karnataka or possess an equivalent qualification.</p> <p>(2) Must have put in a service of five years in the Cadre of Typists or Junior Assistants, if persons with five years of service are not available, those who have put in not less than three years of service may be considered.</p> |
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of posts provided by or under any law or any order for the time being in force and invite applications from intending candidates. Abstract of such advertisement shall also be published in two daily newspapers having wide circulation in the State of Karnataka of which one shall be in Kannada.

The Notification inviting application shall indicate the age limit and the last date fixed for receipt of application which shall not be less than thirty days from the date on which notification is published in the Official Gazette.

The selection authority shall on the basis of aggregate of percentage of total marks secured by the candidates in the qualifying examinations and after taking into account the reservation of posts provided by or under any law or any order for the time being in force, prepare a select list in the order of merit, of candidates in each category. A final list of the

number of candidates in the select list shall be prepared by the selection authority equal to the number of vacancies notified. An Additional list shall also be prepared in the same manner to the extent candidates in the main list fail to report to duty. The final list along with the additional list of selected candidates shall be published in the official gazette indicating the names of the candidates selected. It shall also be published on the notice board of the Office of Karnataka Administrative Tribunal, Bangalore under intimation to the concerned candidates. The abstract of such notification shall also be published in two daily newspapers having wide circulation in the State of which one shall be in Kannada.

The appointing authority may appoint the candidates whose names are included in the final select list in the order in which their names appear in the select list after satisfying itself after such enquiry as may be

considered necessary that such candidates are suitable in all respects for such appointment.

The inclusion of the names of the candidates in the select list shall not confer any right of appointment.

The selection authority shall prepare an additional list which shall not be more than 10 percent of the number of candidates in each of the reservation category (both vertical and Horizontal) not included in the main list and at least one candidate belonging to each of the reservation category represented in the main list. However, the number of candidates to be appointed from the main list and additional list shall not exceed the number of vacancies notified. The additional list shall be valid until six months from the date of publication of the main list or until all the notified vacancies are filled, or whichever is earlier. (Substituted vide Notification No. DPAR 7 SAT 2006, dated

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| | 5.09.2007). | |
| COMPUTER OPERATOR (RS.4,150 – 7800) | <p>Fifty percent by promotion from the Cadre of Junior Assistants and Typists on the basis of combined seniority, seniority being determined on the basis of the length of the service in the respective cadre. Seniority interse in a Cadre being maintained and fifty percent by deputation of officials of equivalent grade from the Department of Information and Technology or other State Civil Services.</p> <p>(Inserted vide Notification No. DPAR 7 SAT 2006, dated 5.09.2007).</p> | <p><u>FOR PROMOTION:</u></p> <p>(1) Must possess a degree in Computer Application or possess equivalent or higher qualification.</p> <p>(2) Must have put in a service of five years in the Cadre of Typists or Junior Assistants. If persons who have put in five years of service are not available, persons who have put in service of not less than three years of service in the said Cadre may be considered.</p> <p>(Inserted vide Notification No. DPAR 7 SAT 2006, dated 5.09.2007).</p> |
| ACCOUNTANT | By Deputation of an official of an equivalent grade from the State Accounts Department. | |
| SENIOR SECURITY GUARDS | By Deputation of an Officer in the Cadre of Head Constable from the Karnataka Police Department. | |
| SENIOR DRIVER | By Promotion from the Cadre of Drivers. | For Promotion must have worked as a Driver for a period of not less than 10 |

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| | | years. |
| JUNIOR ASSISTANT | <p>Sixty seven percent by Direct Recruitment in accordance with the Karnataka Civil Services (Recruitment to Ministerial Posts) Rules, 1978, and Notwithstanding anything contained in the Karnataka Civil Services (Recruitment to Ministerial Posts) Rules, 1978, thirty three percent by transfer of persons in the cadre of Drivers and by promotion from Group-D cadres in the ratio of 1:8 Every 1st vacancy shall be filled by transfer of Drivers. The combined seniority of Group-D cadre shall be determined by treating a person holding a post carrying higher scale of pay as senior to a person holding a post carrying lower scale of pay seniority inter-se among persons in a cadre carrying same scale of pay being determined on the basis of length of service in the respective cadres, Seniority inter-se persons in a cadre being maintained.</p> <p>(As per amendment vide G.O. No.DPAR 1 SAT 2014, dated:</p> | <p><u>FOR DIRECT RECRUITMENT / Transfer / Promotion:</u> As prescribed in the Karnataka Civil Services (Recruitment to Ministerial Posts) Rules, 1978.</p> |

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| | 17-10-2015) | |
| SUPERVISOR | By posting of a Junior Assistant. | |
| RECEPTIONIST CUM TELEPHONE OPERATOR | By posting of a Trained Junior Assistant. | For posting must have knowledge of operating PABX. |
| TYPISTS | 50% by Direct Recruitment AND 50% by Promotion from 'D' Cadres. (As per amendment vide G.O. No.DPAR 1 SAT 2014, dated: 17-10-2015) | <u>FOR DIRECT RECRUITMENT AND PROMOTION:</u> (a) Must have passed SSLC or equivalent Examination and (b) Senior Typewriting Examination in English and Kannada conducted by the Department of Public Instruction or Diploma in Secretarial practice in English and Kannada granted by the Board of Technical Education or possessing an equivalent qualification <u>FOR PROMOTION:</u> Must have put in a service of five years in Group 'D' Cadres. |
| JUNIOR SECURITY GUARDS | By Deputation of an official in the Cadre of Constables (Civil or Reserve) from the Karnataka State Police Department. | |
| DRIVERS | By promotion from any of Cadres in Group 'D' services on the basis of combined seniority | <u>FOR PROMOTION OR DIRECT RECRUITMENT</u> (1) Must have passed VII |

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| | being determined on the basis of length of service in the respective cadres. If no suitable person is available for promotion by Direct Recruitment. | Standard Examination. (2) Must have current driving license in light or heavy motor vehicles. (3) Must be conversant in Kannada. |
| JAMEDAR | By Promotion from the Cadre of Dalayats/Watchmen on the basis of combined seniority. Seniority being determined on the basis of length of service in the respective Cadres. | For Promotion must have passed VII Standard Examination. |
| MUTCHIES | By posting of a Jamedar | |
| ATTENDARS | By posting of a Jamedar | |
| DUFTERBUNDS | By posting of a Jamedar | |
| VAN CLEANER | By posting of Jamedar | |
| DALAYAT | By Direct Recruitment | Must have passed IV Standard Examination |
| DESPATCH RIDER | By posting of a Dalayat | Must have valid license to drive a two wheeler Motor Vehicle. |
| WATCHMAN | By Direct Recruitment | Must have passed IV Standard (Kannada) Examination. The posts of Sweeper and Scavenger are abolished but included in the posts of Dalayats. |

