

Government of Karnataka

**THE KARNATAKA CIVIL SERVICES (RECRUITMENT TO THE
MINISTERIAL POSTS) RULES , 1978.**

(AS ON)

**Department of Personnel and Administrative Reforms
(Service Rules)**

**THE KARNATAKA CIVIL SERVICES (RECRUITMENT TO THE
MINISTERIAL POSTS) RULES , 1978.**

DPAR 44 SCR 1976. Dated: 19th DECEMBER 1978

AMENDMENTS

- 1. DPAR 47 SCR 1980, Dated: 24.04.1981
(Substitution of Rule 5, 7, 10 and 12)**
- 2. DPAR 80 SCR 1984, Dated: 26.03.1985
(Inserted - Rule 4A)**
- 3. DPAR 93 SCR 1989, Dated: 01.10.1986
(Substitution of Rule 3, 4A, 7(2)(iii), (iv), (vii)(viii)
and Annexure)**
- 4. DPAR 90 SCR 1985, Dated: 27.02.1992
(Inserted – Rule 5 (1) and (2), Rule 11)**
- 5. DPAR 52 SCR 93, Dated: 14.06.1994
(Inserted – Rule 4(2), 4A(b))**
- 6. DPAR 57 SCR 1994, Dated: 19.01.1995
(Substitution of Rule 4A(b))**
- 7. DPAR 39 SCR 1997, Dated: 09.12.1997
(Substitution of Rule 4A(b)(ii)**
- 8. DPAR 53 SCR 2008, Dated: 16.09.2011
(Amendment of Rule 5)**
- 9. DPAR 18 SCR 2013, Dated: 13.12.2013
(Amendment of Rule 4)**
- 10. DPAR 20 SCR 2014, Dated: 21.04.2014
(Amendment of Rule 4)**
- 11. DPAR 147 SCR 2014, Dated: 23.05.2015
(Amendment of Rule 6, Amendment to Annexure)**
- 12. DPAR 27 SCR 2015, Dated: 05.09.2015
(Amendment of Rule 7)**
- 13. DPAR 204 SCR 2018, Dated: 26.09.2019
(Amendment of Rule 5, Substitution of Rule 12)**

**Karnataka Civil Services (Recruitment to the Ministerial Posts)
Rules, 1978**

**Notification No. DPAR 44 SCR 76, Bangalore, dated 19th December 1978
(Amended as on October 2005)**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India the Governor of Karnataka hereby makes the following rules, namely:-

1. Title and Commencement :- (1) These rules may be called the Karnataka Civil Services (Recruitment to the Ministerial Posts) Rules, 1978.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Interpretation:- Words and expressions used in these rules have the same meaning as in the Karnataka Civil Services (General Recruitment) Rules, 1977.

3. Application of the Rules: These rules shall, notwithstanding the rules of recruitment specially made in respect of any service or post, apply to all recruitments to the posts of Assistants and Junior Assistants in the Karnataka Secretariat Service and in the office of the Karnataka Public Service Commission and to the posts of ¹[First Division Assistants] and ¹[Second Division Assistants] in all other State Civil Services.

4. Academic qualifications of candidates:- (1) Every person who is not disqualified under Karnataka Civil Services (General Recruitment) Rules, 1977 shall be eligible for appointment by direct recruitment to the posts of –

1. Substituted by Notification No. DPAR 93 SCR 1989, Dated : 01.10.1986.

- (i) Assistants or ¹[First Division Assistants] if he is holder of a Bachelor's degree or equivalent qualification.
- (ii) Junior Assistants or ¹[Second Division Assistants] if he has passed the Pre University Course Examination or equivalent qualification.

(2) No Government servant shall be eligible for ²[transfer or] promotion to the posts of Assistants, ¹[First Division Assistant], Junior Assistant or ¹[Second Division Assistants] unless he has passed the ⁵[Pre University Course Examination or equivalent qualification.]

⁶[Provided that pass in Pre-University course or equivalent course prescribed as qualification for promotion / transfer shall not be applicable for those who were already in service possessing SSLC qualification on the date of commencement of the Karnataka Civil Services (Recruitment to the Ministerial Posts) (Amendment) Rules, 2013.]

³[4A. The method of recruitment and minimum qualification for the posts of Junior Assistants or ¹[Second Division Assistants]:-

Notwithstanding anything contained in the rules of recruitment specially made, the method of recruitment to the posts of Junior Assistants or ¹[Second Division Assistants] in any service, shall be as follows, namely:-

(a) ⁴[Sixty Seven] percent by direct recruitment in accordance with these rules ; and

(b) ⁴[Thirty Three] percent by ²[transfer of persons in the cadre of Drives, and if no suitable person is available for transfer, by promotion from] any of the cadre in Group D service on the basis of seniority, seniority being determined by treating a person holding a post carrying a higher scale of pay as senior to a person holding a post carrying a lower scale of pay, seniority inter se among persons holding posts carrying same scale of pay being determined on the basis of length of service in the respective cadres, seniority inter-se among persons in a cadre being maintained; and

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1. Substituted by Notification No. DPAR 93 SCR 1989, Dated : 01.10.1986.
 2. Inserted by Notification No. DPAR 52 SCR 1993, Dated : 14.06.1994
 3. Inserted by Notification No. DPAR 80 SCR 1984, Dated: 26.03.1985
 4. Substituted by Notification No. DPAR 57 SCR 1994, Dated: 19.01.1995.
 5. Substituted by notification No. DPAR 18 SCR 2013, Dated: 14.12. 2013
 6. Substituted by notification No. DPAR 20 SCR 2014, Dated: 21.04. 2014

- (i) Who possess the qualifications specified in sub-rule (2) of rule 4 ; and
- (ii) Who have put in a service of not less than ¹[five years] in the cadre of Drives or in any one or more of the cadre in Group 'D' Service.]

²[5. Lists of selected candidates:- ⁴["(1) The Commission shall conduct competitive examination as and when it receives requisitions from various appointing authorities in bulk, in respect of each category of posts and prepare, on the basis of the marks secured in the competitive examinations, a merit list of candidates suitable for appointment to the post mentioned in rule 3 with the due regard to the reservation policy of the state, and the number of candidates to be included in each list in respect of each appointing authority shall be as specified in the requisition of the appointing authority under rule 10.""]

⁵["(2) (a) The Commission shall, on the basis of the result of the competitive examination already conducted by it and in accordance with the policy of reservation in force from time to time, prepare a single additional list of candidates excluding those in the list prepared under sub-rule (1). The total number of candidates to be included in the additional list shall not exceed thirty percent of the total number of candidates included in the list prepared under sub-rule (1).

(b) An appointing authority may seek assignment of candidates from the additional list prepared by the Commission under this sub-rule, to the extent the candidates do not report for duty within the specified or extended period of joining time, as the case may be. In such a case, a candidate to be assigned from the additional list shall belong to the same category of vertical and horizontal reservation to which the candidate who did not report for duty belonged.]

6. Examinations:- (1). The competitive examination shall consist of a written examination on Compulsory Kannada, General English/General Kannada and General Knowledge.

⁶[2.The Maximum marks for the written examination shall be 350.]

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1. Substituted by Notification No. DPAR 39 SCR 1997, Dated : 09.12.1997.
 2. Substituted by Notification No. DPAR 47 SCR 1980, Dated: 24.04.1981.
 3. Inserted by Notification No. DPAR 90 SCR 1985, Dated : 27.02.1992
 4. Substituted by Notification No. DPAR 53 SCR 2008, Dated: 16.09.2011.
 5. Substituted by Notification No. DPAR 204 SCR 2018, Dated: 26.09.2019.
 6. Substituted by Notification No. DPAR 147 SCR 2014, Dated: 23.05.2015

(3) The syllabi for the competitive examination shall be as specified in the Annexure of these rules.

7. Applications for Competitive Examinations;- ²[(1) The Commission shall call for applications by advertisement for admission to the competitive examinations in such form as it may determine, and before such date and on payment of such fees as may be specified by the Commission in such advertisement, indicating that vacancies shall be reserved for ex-servicemen and physically handicapped persons in accordance with rule 9 of the Karnataka Civil Service (General Recruitment) Rules, 1977 and in favour of persons belonging to Scheduled Castes, Scheduled Tribes,]
³[and other Backward Classes as specified by the Government from time to time under Article 16 (4) of the Constitution of India.]

⁴[(2) The candidates who apply for the competitive examinations shall clearly indicate in their application forms the services or posts for which they wish to be considered for appointment in the order of preference. If the candidate does not prefer any service or post he may be considered for remaining unpreferred vacant post or service.]

8. Admission to the competitive examinations :- No person shall be admitted to a competitive examination unless he holds a certificate of admission from the Commission. The decision of the Commission on the eligibility or otherwise of person for admission to the examination shall be final.

9. Conduct of examination:- The Commission shall be responsible for all arrangements relating to the conduct of a competitive examination.

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1. Substituted by Notification No. DPAR 118 SCR 1982, Dated : 30.11.1983
 2. Substituted by Notification No. DPAR 47 SCR 1980, Dated: 24.04.1981.
 3. Substituted by Notification No. DPAR 4 SRR 1995, Dated : 25.07.1995
 4. Substituted by Notification No. DPAR 27 SCR 2015, Dated : 05.09.2015

¹[10. Manner of Assignment :- ²[(1)] The Commission shall call for requisitions from the different appointing authorities in respect of each category of posts. The appointing authorities shall send requisitions for assignment of candidates after duly classifying the vacancies in accordance with the Government Order No. DPAR 1 SBC 77, dated 4th March 1977 as amended from time to time. The Commission shall, after taking into account the Government Order No. DPAR 1 SBC 77, dated 4th March 1977 as amended from time to time and having regard to the order of merit and the preference indicated by the candidates under sub- rule (2) of rule 7, prepare lists assigning candidate to the different appointing authorities arranging their names in the order of merit.

Provided that assignment of candidates from a list relating to a category of posts shall not be made to the appointing authority till all the candidates included in any list relating to such category of posts prepared for the previous year and assigned to it have been appointed.]

²[After appointment of candidates assigned under sub-rule (1) the candidates included in the additional list prepared under sub-rule (2) of rule 5 shall be assigned in accordance with the requisitions received from the different appointing authorities. The candidates included in the additional list shall be assigned to each appointing authority in the chronological order in which requisitions are received in the office of the Commission.]

¹[11. Appointment of candidates: (1) The appointing authorities receiving lists of candidates suitable for appointment to the posts of Assistants, Junior Assistants, First Division Assistants and Second Division Assistants, from the Commission under sub-rule (1) of rule 10, shall appoint candidates to these posts in the order in which their names are arranged in the list sent by the Commission.

Provided that no appointment of a candidate included in the additional list shall be made by the appointing authority until all candidates included in the list prepared and assigned under sub-rule (1) of the rule 10 relating to that post, are appointed.

(2) The appointing authorities receiving additional list of candidates suitable for appointment for the post of Assistants, Junior Assistants, First Division Assistants and Second Division Assistants from the Commission under sub-rule (2) of rule 10 shall appoint candidates to these posts in the order in which their names are arranged in the list sent by the Commission.

Provided that no requisition for assignment of candidates included in the additional list shall be sent by the appointing authority until all the candidates included in the list prepared and assigned under sub-rule (1) of rule 10 relating to that post are appointed.]

1. Substituted by Notification No. DPAR 47 SCR 1980, Dated: 24.04.1981.

2. Inserted by Notification No. DPAR 90 SCR 1985, Dated : 27.02.1992

¹**12. Period of operation of the lists and additional list.-** A list of selected candidates prepared under rule 10 and additional list prepared under sub-rule (2) of rule 5, received by an appointing authority under rule 11 shall be in force for a period of two years from the date of its publication or the date of publication of a list prepared on the basis of the next selection, whichever is earlier.

13. Liability of candidates for service in the State:-

Notwithstanding the preference indicated by a person under sub-rule (2) of Rule 7, a candidate appointed to any of the categories of posts mentioned in Rule 5 shall be liable to serve in any part of the State.

14. Repeal and savings:- (1) The Karnataka Civil Services (Recruitment to Ministerial Posts) Rules, 1966 and the Karnataka Civil Services (Ministerial Posts) (Minimum Qualification for Recruitment by Promotion) Rules, 1972 are hereby repealed.

Provided that the lists of candidates prepared in accordance with the said 1966 rules before the commencement of these rules shall be valid till all the candidates included there in are appointed.

Provided further that appointments from the lists of candidates prepared for any category of posts under these rules shall be made only after the candidates for the same category of posts in the lists prepared under the said 1966 rules repealed by this sub-rule have been appointed.

(2) Any reference in the rules of recruitment specially made for any service or post or in any other rules to the rules repealed by sub-rule (1) shall unless the context otherwise requires be construed as a reference to these rules.

[Annexure]

"I. Syllabus for the competitive examination for recruitment to the cadre of Assistants and First Division Assistants.

The examinations will consist of 3 written papers, namely:-

- (1) Paper-1: Compulsory Kannada : 150 Marks : 1½ hours.
- (2) Paper-2: General English/
General Kannada : 100 Marks : 1½ hours.
- (3) Paper-3: General Knowledge : 100 Marks : 1½ hours.

(1) (a) The paper on General English or General Kannada will normally conform to the minimum standard expected of a student who has passed the Bachelor's degree examination of a University. It is intended to test candidate's knowledge of English/Kannada Grammar, Vocabulary, Spellings, Synonyms Antonyms, the power to understand and comprehend the English/ Kannada Language and the ability to discriminate between correct and incorrect usage, etc.

(b) The candidate may answer either the paper on General English or the paper on General Kannada.

(2) (a) The paper on General Knowledge will normally conform to the minimum standard relating to General Knowledge, expected of a student who has passed the Bachelor's Degree Examination of a University and will cover questions on the Constitution of India, Indian History and Culture, General and Economic Geography of India, Current events, every day science and such matters of everyday observation as may be expected of an educated person.

(b) The candidates may answer paper 2 and paper 3 either in English or in Kannada but shall not answer some questions in English and some in Kannada. The questions in both the papers will be of Objective Multiple Choice Type.

(c) Notwithstanding anything contained in these rules, no candidate shall be eligible unless he qualifies in a test in compulsory Kannada Language. The test shall comprise of one paper carrying maximum of 150 marks. For qualifying in this paper, a candidate must secure a minimum of 50 marks. The standard of this paper shall be that of first language Kannada at SSLC level. This paper is considered as descriptive model paper. These marks are only eligibility marks. These marks will not be considered for final selection.

Provided that the Commission may exempt a candidate from passing the test in Kannada Language, if the candidate has passed Secondary School Leaving Certificate Examination or an examination declared as equivalent thereto by the State Government or any examination higher than the Secondary School Leaving Examination, in which Kannada is the main Language, or the Second Language, or an optional subject (but not one of the subjects in a composite paper) or if he has studied and passed these examinations in Kannada Medium, or he has passed the Kannada Language Test conducted by the Commission earlier.

Syllabus for compulsory Kannada Language Examination shall be as follows namely,-

Sl. No.	Syllabus	Marks
1	Comprehensive understanding of the subject	25
2	Usage of words	25
3	Brevity of the Subject	25
4	Knowledge of words	25
5	Short Essay	25
6	Translation from English to Kannada	25
Total		150

II. Syllabus for the competitive examination for recruitment to the cadre of Junior Assistants and Second Division Assistants.

The examinations will consist of 3 written papers, namely:-

(1) Paper-1: Compulsory Kannada : 150 Marks : 1½ hours.

(2) Paper-2: General English/

General Kannada : 100 Marks : 1½ hours.

(3) Paper-3: General Knowledge : 100 Marks : 1½ hours.

(1) (a) The paper on General English or General Kannada will normally conform to the minimum standard expected of a student who has passed the Pre-university course examination. It is intended to test candidate's knowledge of English/Kannada Grammar, Vocabulary, Spellings, Synonyms Antonyms, the power to understand and comprehend the English/Kannada Language and the ability to discriminate between correct and incorrect usage, etc.

(b) The candidates may answer either the paper on General English or the paper on General Kannada.

(2) (a) The paper on General Knowledge will normally conform to the minimum standard relating to General Knowledge, expected of a student who has passed the Pre-university course examination and will cover topic relating to the Constitution of India, Indian History and Culture, General and Economic Geography of India, Current events, every day science and such matters of everyday observation as may be expected of an educated person.

(b) The candidates may answer paper 2 and paper 3 either in English or in Kannada but shall not answer some questions in English and some in Kannada. The questions in both the papers will be of Objective Multiple Choice Type.

(c) Notwithstanding anything contained in these rules no candidate shall be eligible unless he qualifies in a test in compulsory Kannada Language. The test shall comprise of one paper carrying maximum of 150 marks. For qualifying in this paper a candidate must secure a minimum of 50 marks. The standard of this paper shall be that of first language Kannada at Secondary school leaving certificate (SSLC) level. This paper is considered as descriptive model paper. These marks are only eligibility marks. These marks will not be considered for final selection.

Provided that the Commission may exempt a candidate from passing the test in Kannada Language, if the candidate has passed Secondary School Leaving Certificate Examination or an examination declared as equivalent thereto by the State Government or any examination higher than the Secondary School Leaving Examination, in which Kannada is the main Language, or the Second Language, or an optional subject (but not one of the subjects in a composite paper) or if he has studied and passed these examinations in Kannada Medium, or he has passed the Kannada Language Test conducted by the Commission earlier.

Syllabus for compulsory Kannada Language Examination shall be as follows namely,-

Sl. No.	Syllabus	Marks
1	Comprehensive understanding of the subject	25
2	Usage of words	25
3	Brevity of the Subject	25
4	Knowledge of words	25
5	Short Essay	25
6	Translation from English to Kannada	25
Total		150

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1. Substituted by Notification No. DPAR 147 SCR 2014, Dated: 23.05.2015.
